

Office of the Principal  
Sarbati Devi Women's College, Rajgangpur  
Office Order

No. 869/SDWE

Date: 15.08.2019

To

Members of Grievance Redressal Cell : Dr. (Mrs.) K Agrawal, Lect. in Pol. Sc., Group-A  
Mr. S K Panda, Lect. in Economics  
Mrs. S R Koley, Lect. in Education  
Mrs. S Ekka, Lect. in Zoology  
Mrs. R A Begum, Lect. in Botany  
Dr. (Mrs.) S Nayak, Lect. in Hindi

You are hereby requested to be operative and functional to accept Grievances of the staff and students if any and report to the undersigned for maintaining smooth academic atmosphere in the College.

  
Principal  
S. D. Women's College  
Rajgangpur  
15/08/2019

## SARBATI DEVI WOMEN'S COLLEGE, RAJGANGPUR

### Report of Student Grievance Redressal Cell

Session - 2019-20

The student grievance Redressal Cell hold regular meeting with Principal Mr. Chandramani Patel in - the chair to look into the complaints lodged by the students. There are two suggestion boxes installed at different venues in the college premises where the student can drop their written complaints.

In 2019 – 2020 sessions two complaints were received related to harassment outside the college premises, the subway near the church gate and Amul Parlor. A call was made to Rajgangpur Police station to set up security and vigilance ensuring safety of the students.

1. Prof. Chandramani Patel, Reader in Education




2. Dr. K Agrawal, Reader in Pol. Sc.



3. Mrs. K Burh, Lecturer in Chemistry

K. Burh

4. Mrs. R A Begum, Lecturer in Botany



5. Mrs. Neha Singh, Lecturer in Commerce



08/05/20

Principal

Sarbati Devi Women's College

Rajgangpur

Sarbati Devi Women's College  
Rajgangpur, -770017

Office of the Principal  
Sarbati Devi Women's College, Rajgangpur  
Office Order

No.: 5310/SDWC

Date: 10.01.2020

To

Members of Grievance Redressal Cell : Dr. (Mrs.) K Agrawal, Reader in Pol. Sc.,  
Mr. S K Panda, Lect. in Economics  
Mrs. S R Koley, Lect. in Education  
Mrs. S Ekka, Lect. in Zoology  
Mrs. R A Begum, Lect. in Botany  
Dr. (Mrs.) S Nayak, Lect. in Hindi

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Principal 10/01/2020  
S. D. Women's College  
Rajgangpur

# SARBATI DEVI WOMEN'S COLLEGE, RAJGANGPUR

## Report of Student Grievance Redressal Cell,

at  
Session - 2020-21

Sarbati Devi Women's College has established a Grievance Redressal Cell, to provide a mechanism for Redressal of students grievance and ensure the transparency in admission and prevention of unfair practices etc.

In session 2020-21, ten numbers of complaints were made by the students regarding unavailability of drinking water facility. The committee took this matter. The Chair person Mr. Bipin Choudhury called the Aqua guard Agency to repair the RO units and ordered for installation of two numbers of Water Cooler for the students.

1. Dr. K Agrawal, Reader in Pol. Sc.
2. Mr. S K Panda, Lecturer in Economics
3. Mrs. S R Koley, Lecturer in Education
4. Mrs. S Ekka, Lecturer in Zoology
5. Mrs. R A Begum, Lecturer in Botany
6. Dr. (Mrs.) S Nayak, Lecturer in Hindi

*[Handwritten signatures and initials corresponding to the list members]*

*[Handwritten signature]*  
12/05/21

Principal  
Sarbati Devi Women's College  
Rajgangpur  
Sarbati Devi Women's College  
Rajgangpur.-770017

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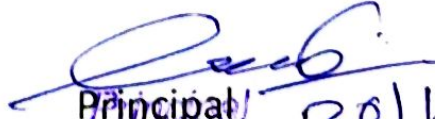
No.: 1156/SDWC

Date: 30.10.2021

To

Members of Grievance Redressal Cell : Mr. Bipin Choudhury, Chairperson  
Dr. (Mrs.) K Agrawal, Reader in Pol. Sc.,  
Mrs. S R Koley, Lect. in Education  
Mrs. Sarojini Ekka, Lect. in Zoology  
Mrs. R A Begum, Lect. in Botany  
Dr. (Mrs.) Smrutirekha Nayak, Lect. in Hindi

You are hereby requested to be operative and functional to accept Grievances of the staff and students if any and report to the undersigned for maintaining smooth academic atmosphere in the College.

  
Principal 30/10/2021  
S. D. Women's College  
Rajgangpur

**SARBATI DEVI WOMEN'S COLLEGE, RAJGANGPUR**

**Report of Student Grievance Redressal Cell**

**Session - 2021-22**

Grievance Redressal Cell of Sarbati Devi Women's College enables the student to express their feelings by addressing and pursuing the grievances in accordance with the rules and regulations of the College. The cell enquires and analyzes the nature and pattern of the grievance in a strictly confidential manner with emphasis on procedural fairness.

In session 2021 – 2022, a single complaint was made by a senior lecturer regarding bad sanitary condition of wash room. The Cleaning staffs were called and directed to clean the washroom properly thrice a day to maintain hygiene.

1. Mr. Bipin Choudhury, Reader in Education
2. Dr. K Agrawal, Reader in Pol. Sc.
3. Mrs. S R Koley, Lecturer in Education
4. Mrs. S Ekka, Lecturer in Zoology
5. Mrs. R A Begum, Lecturer in Botany
6. Dr. (Mrs.) S Nayak, Lecturer in Hindi

*[Handwritten signatures for each member of the Grievance Redressal Cell]*

*[Handwritten signature of the Principal]*  
07/05/22

Principal  
Sarbati Devi Women's College  
Rajgangpur, -770017  
Principal  
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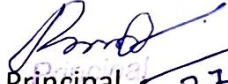
No.: 1371/SDWC

Date: 27.09.2022

To

Members of Grievance Redressal Cell : Mr. Bipin Choudhury, Chairperson  
Dr. (Mrs.) K Agrawal, Reader in Pol. Sc.,  
Mrs. S R Koley, Lect. in Education  
Mrs. Sarojini Ekka, Lect. in Zoology  
Mrs. R A Begum, Lect. in Botany  
Dr. (Mrs.) Smrutirekha Nayak, Lect. in Hindi

You are hereby requested to be operative and functional to accept Grievances of the staff and students if any and report to the undersigned for maintaining smooth academic atmosphere in the College.

  
Principal 27/09/2022  
S.D. Women's College  
Rajgangpur

SARBATI DEVI WOMEN'S COLLEGE, RAJGANGPUR

Report of Student Grievance Redressal Cell

Session - 2022-23

The Grievance Redressal Cell of sarbati Devi Women's College aims in to the complaints lodged by any student and redress it as per its nature and the requirement.

In session 2022 – 2023, complaint regarding following issues were received

1. Not having a cycle stand for the students.
2. Poor Electrification and interrupted power supply in Reading room, Classrooms and Girl's Common Room.
3. Non issuance of books from Library.

To resolve these issues immediately the principal contacted various organization and Dalmia Bharat Cement, Assured for construction of a Cycle stand for the students in the college premises. The Officer In-Charge of Electricity and Water Supply of the College was directed to make proper electrification and make arrangements of un interrupted power supply by installation of Inverter. The Librarian also been instructed by the Principal to issue books to the students after completion of Library Automation.

1. Mr. Bipin Choudhury, Reader in Education

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Principal

11/05/23

Sarbati Devi Women's College  
Rajgangpur  
Principal  
Sarbati Devi Women's College  
Rajgangpur, -770017