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(Affiliated to Sambalpur University)



Academic Audit Report 2024-25

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Academic Audit Report of Sarbati Devi Women's College, Rajgangpur
held on 2nd May 2025

An academic Audit was conducted based on the Academic Performance of the Institution. The observations made by the team are mentioned below.

SDWC	Academic Audit Report												
1 Curricular Aspects:													
i) Curricular Planning and Implementation:	CURICULUM AND SYLLABUS NEP- 2020 Syllabi is implemented from the session 2024-25 Syllabus is prepared by Sambalpur University by the Board of Studies consisting of subject experts. Inputs to students are through: Lectures Chalk & Talk, Interactive Panel Board Power Point Presentation Case Study Virtual Class Room Teaching. Role Play, GD etc COURSES OFFERED: <table border="0"> <tr> <td>B.A. ECONOMICS</td><td>B. Sc. PHYSICS</td></tr> <tr> <td>B.A. POLITICAL SCIENCE</td><td>B. Sc. CHEMISTRY</td></tr> <tr> <td>B.A. EDUCATION</td><td>B. Sc. MATHEMATICS</td></tr> <tr> <td>B.A. HISTORY</td><td>B. Sc. BOTANY</td></tr> <tr> <td>B.A. HOME SCIENCE</td><td>B. Sc. ZOOLOGY</td></tr> <tr> <td>B.A. ODIA</td><td></td></tr> </table>	B.A. ECONOMICS	B. Sc. PHYSICS	B.A. POLITICAL SCIENCE	B. Sc. CHEMISTRY	B.A. EDUCATION	B. Sc. MATHEMATICS	B.A. HISTORY	B. Sc. BOTANY	B.A. HOME SCIENCE	B. Sc. ZOOLOGY	B.A. ODIA	
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ii) Curricular Design and Development	Syllabus are revised as per the suggestions of members of Board of Studies of the University Process - Inputs are taken from different stake holders with eye on the present needs of the society. Outlines of NEP Syllabus - Three Year Degree Course with Single Major and Two Minor- 126 credits Major (Core-I – 15 papers (60 credits): It is the subject of main focus and the degree will be awarded in that discipline. Minor Stream (Core-II, III 24 credits): It helps a student to gain a broader understanding beyond the major discipline. A students may gather 12 credits from a single subject. Multidisciplinary UG Program (09 Credits): All UG students are required to undergo 3 introductory-level courses relating to any of the broad discipline/faculty offered by the University. These courses are intended to broaden the intellectual experience and form part of liberal U G courses. The University shall develop curriculum for multi-disciplinary courses. Students are to be encouraged to opt for courses outside their discipline/faculty.												

Ability Enhancement Courses (AEC) (08 Credits): Students are required to achieve competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills (not literally skill). Literature and Linguistic courses shall be offered in major core and minor stream. In lieu of Odia, a student may opt for only Sanskrit, Hindi or Urdu.

Skills Enhancement Courses (SEC) (09 Credits): These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students. A student has to opt the Skill Enhancement courses from the basket as per the subject available in the institution.

Value Added Courses (12 Credits) • Environmental Studies and Disaster Management (03 Credits) shall be compulsory • A basket of VAC shall be offered out of which a students will be required to opt for 3 as per table.

Community Engagement & Services/ Field work /Internship (04 Credits): Attempts have been made to provide internship as conceptualized in the Curriculum and Credit Frame Work by UGC. Till the Colleges/Universities are able to provide Internship/ Community work/ Field studies shall be offered in lieu of Internship.

iii) Academic Flexibility	Faculty flexibility in handling number of subjects and participating in add on, value added courses and extracurricular activities. NEP System provides choices of taking credits in a year across the semesters with a total of 126 Credit with One Major and Two Minor. Faculty has full freedom to plan and execute these outreach Programme.
iv) Curriculum Enrichment	Blended Mode of Teaching. Bridge courses organized before regular classes. Mentor Mentee Programme done. Leadership skills development Programme planned Remedial classes for slow learners Time Table , Academic Calendar is
v) Feedback system:	Feedback collected through on-line mode from different stake holders like Teachers, students, Alumni, and Employer After collection of feedback, these are analyzed and action has taken accordingly.
2Teaching-Learning& Evaluation :	
i) Catering to Student Diversity:	Orientation Programme conducted Bridge course, Seminar and Remedial classes Field Trip, Study Tour & Placements opportunity provided Mentoring and counseling Recognizing achievements Scholarships provided Guidance &Support for professional & competitive exam Encourages students who take up competitive exams Parent Teachers meetings held in different platforms.
ii) Teaching- Learning Process:	Process adopted; lectures, case studies. class room participation, Assignments, debates among teams on subjects, student presentations. BEST PRACTICES Course material — given to student's for "self-study" in advance and discussed in the class. This is a time saving method for faculty. Mentoring System is strengthened. Demands of future employers are kept in mind while drawing the curriculum. Participatory learning methods employed Team teaching methods
iii) Teacher Quality:	Subject knowledge of the teacher is sound as per the observation by Academic Audit Member. Few faculty are engaged in research and to publish papers and books Faculty evaluation is done periodically by the stake holders Student's psychology based on their SWOT analysis Conducted after admission.

	• Use of computerized presentations • Faculty feedback on students is taken in every semester • Effective utilization of staff. • Benefit of research / book writings-incentives, non-monetary recognitions • Routines - avoid teachers in non-academic activities. • Choice to faculty to get involved in non-academic activities • Infrastructure - adequate classrooms and other facilities. • Internet speed, 24X7 availability • Wi-fi Campus 24X7 availability
iv) Evaluation Process and Reforms:	• Evaluation process. • Class room interactions. • Tests and examinations. • Assignments and presentations internal assessment. • 20 marks through mid-term test • The best out of 3 tests is considered • 80/60 Marks semester Examination based on NEP pattern that includes both objective and subjective questions. • After completion of semester examinations all the answer scripts are confidentially sent to the concerned Valuation Centre as per the list provided by the Controller of Exam, SU. Results are published within stipulated time by the University. Throughout this process sanctity is maintained.
v) Student Performance and Learning Outcomes:	Student oriented initiatives are: • Student's seminars and workshops. • Students exchange Programme. • Introduction of NEP CURRICULUM. • Orientation & Sensitization to curriculum • Bridge Courses • Mentoring and counseling by full time faculty • Recognize achievements-scholarships from state, central Govt.
3. Research Facilities	
i) Research Facilities:	• Institute has a well-planned library and internet facility to cater to the needs of research. • Online journal/E-content is available through e sodh sindhu. • Suitable library timings • Institution is always encouraging faculties to carry on research activities.
ii) Extension Activities and Institutional Social Responsibility:	• Leadership is encouraged among students by outreach Programme to inculcate: • Social Concern • Character Building • Active NSS, NCC, Sports and YRC unit.
4. Infrastructure and Learning Resources:	
i) Physical Facilities	• Institute has a well-designed environment friendly class rooms and smart class rooms. There is facility for indoor games.
ii) Library as a Learning Resource:	• Has library with latest editions of volumes of books • Library Automation has done.
iii) IT Infrastructure	• Wi-Fi campus, provides free access to faculty and students. 18 rooms have Interactive Panel Board, 5 rooms with Projector.

	• All departments are equipped with Computer • On line Office Administration • Roof Top Open Gallery
iv) Maintenance of Campus Facilities:	• Hygienically maintained campus. • Functional Maintenance Policy
5. Student Support and Progression	
i) Student Mentoring and support:	COUNCELLING: 1. SWOT analysis of the students at entry level.
	• Identification of slow learning students • Remedial measures taken, suggests remedies for non-performers. - o Observation - o Questionnaire - o Work on weaknesses • PTM-Parent Teacher Meeting • Scholarship as per Govt Norms are given to students.
ii) Student Progression:	• NSS, NCC, SPORTS & YRC for students • Participation at the District, State & National level Republic Day parade as an NCC/ NSS contingent. • Numbers of student clearing state level and national level entrance test to get admission in the institution of high importance like NIT, IIT etc. • Skill & Employability session are organized • Job Utsav is Organized with collaboration of Mahindra Pride
6. Governance, Leadership and Management:	
i) Institutional Vision and Leadership:	• Vision statement is clear and noble • To achieve academic excellence with social concern • Institute supports students from marginalized and poor segments of society through different State and National Scholarship Programme.
ii) Strategy Development and Deployment	• Admission policy as per Govt. • Being a Aided college all the admission to this college is conducted by SAMS, Odisha adhering to the guideline framed by Department of Higher Education Odisha. • Regular Faculties are appointed by DHE, Odisha whereas Guest Faculties are recruited by the institution with strict adherence to the policy framed by DHE, Odisha. • Rules & Regulations, Roles and responsibilities of different committees are clearly defined and placed in college website. • No Full-time placement officer-full time faculty given additional responsibility. • The institute has a functional e- Governance Policy.
iii) Financial Management and Resource	• The institution frames a Finance Committee consists of senior staff members chaired by the principal to looks into the financial management of the institution. • The Institution adopts CAPA for Transparency in Accounts and regular audit is done by LFA approved by Govt.

iv)Internal Quality Assurance System	• Monitoring system: • Have a structured system to monitor outcomes of courses, value added courses. • IQAC is proactive in innovating curriculum on a regular basis. • Faculty performance is evaluated effectively • Student Performance is evaluated effectively • Internal Audit is done twice a year. • Faculty and students exchange Programme. • Conducting ISO Audit on Quality, Energy & Environment
8. Overall Analysis: Observations:	
i)Institutional Strength	• A committed management team, dedicated Principal and experienced and hard-working teaching and non-teaching staff. • A supportive and friendly atmosphere between teachers and students. • Scholarships and the option to pay tuition fees in installments to make education more accessible to disadvantaged groups. • A focus on gender equality and value-based education to empower and enlighten students. • A strong emphasis on community and social work in addition to traditional classroom teaching. • Robust Infrastructure with ICT enable class room, Laboratory, Lavatory, Library and rooftop open stage. • Student involvement in eco-friendly activities such as tree plantation and nature visits. • A range of support services and welfare programs for staff and students.
ii)Institutional Weakness	• Lack of organizing National &international-seminars. • Poor in Research & Publication. • Dependence on current faculty due to restrictions on new recruitment by the Government of Odisha • Financial limitations caused by reduced grants from the university, the Government of Odisha and funding agencies such as the UGC, RUSSA • Lack of alternative source of energy • Lack of space for college expansion like construction of academic building and Hostel
iii)Institutional Opportunities	• To commence more UG and PG in Different subjects. • To organize more value-added Programme & Skill development courses. • To organize more & more FDP and faculty Exchange Programme. • Encouraging students to participate in online programs such as MOOCs, SWAYAM and NPTEL. • Providing special indoor and outdoor sports training for students interested in pursuing a career in sports.

iv) Institutional Challenges:

- Providing a systematic learning process to help students from low socioeconomic backgrounds to adapt new learner-friendly environment and perform at their best.
- The rising cost of education.
- The trend of students moving towards technical education.
- Students' employability after graduation.

Recommendations for Quality Enhancement of the Institution:

1. Library automation already completed. Digitalization required.
2. More no of National /State level Seminars are to be done.
3. Research and innovation wing needs to be functional.
4. Scope for collaboration with Institutional funding agencies for projects like RUSA, UGC etc
5. Faculties may be encouraged to take up funded projects and publish research papers in UGC listed journals.

Overall Remarks:

The Academic Audit Team is highly satisfied with the overall academic performance of the Institution and wishes to excel further to impart women's education in the backward area.



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