SARBATI DEVI WOMEN'S COLLEGE, RAJGANGPUR
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(Affiliated to Sambalpur University)

Academic Audit Report 2022-23
By

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Academic Audit Report of Sarbati Devi Women's College, Rajgangpur
held on 11th May 2023

An academic Audit was conducted based on the Academic Performance of the Institution. The observations made by the team are mentioned below.
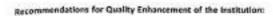
SDWC	Academic Audit Report
1 Curricular Aspects:	
i) Curricular Planning and Implementation:	CURICULUM AND SYLLABUS Model CBCS Syllabi is implemented from the session 2019-20. Introduction of AECC—EV-Ethics & Values from the session 2021-22 Syllabus is prepared by Sambalpur University by the Board of Studies consisting of subject experts. In puts to students are through: Lectures Chalk & Talk Power Point Presentation Case Study Virtual Class Room Teaching. Role Play, GD etc COURSES OFFERED: B.A. ECONOMICS B. Sc. PHYSICS B.A. POLITICAL SCIENCE B. Sc. CHEMISTRY B.A. EDUCATION B. Sc. MATHEMATICS B.A. HISTORY B. Sc. BOTANY B.A. HOME SCIENCE B. Sc. ZOOLOGY B.A. ODIA
ii) Curricular Design and Development	Syllabus are revised as per the suggestions of members of Board of Studies of the University Process - Inputs are taken from different stake holders with eye on the present needs of the society. SEC — Skill Enhancement Courses and Ethics and Value made compulsory for each and every students. Project, Seminar, Study Tour, review of Literature. Cases study by faculty Team teaching.

iii) Academic Flexibility	Faculty flexibility in handling number of subjects and participating in add on , value added courses and extracurricular activities. CBCS System provides choices of taking credits in a year across the semesters. Model CBCS with total – 148 credits. Faculty has full freedom to plan and execute these outreach programme.
iv) Curriculum Enrichment	Blended Mode of Teaching. Bridge courses organizedbefore regular classes. Mentor Mentee programme done. Leadership skills development programme planned Remedial classes for slow learners
v) Feedback system :	Feedback collected through on line mode from different stake holders like Teachers, students, Alumni, and parents After collection of feedback , these are analyzed and action has taken accordingly.
2 Teaching-Learning & Evalunation:	
i) Catering to Student Diversity:	Orientation programme conducted Bridge course , Seminar and Remedial classes Field Trip, Study Tour & Placements opportunity provided Mentoring and counseling Recognizing achievements Scholarships provided Guidance &Support for professional & competitive exam Encourages students who take up competitive exams Parent Teachers meetings held in different platforms.
ii) Teaching- Learning Process:	Process adopted; lectures, case studies. class room participation, Assignments, debates among teams on subjects, student presentations. BEST PRACTICES Course material — given to student's for "self-study" in advance and discussed in the class. This is a time saving method for faculty. Mentoring System is strengthened. Demands of future employers are kept in mind while drawing the curriculum. Participatory learning methods employed Team teaching methods
iii) Teacher Quality:	Subject knowledge of the teacher is sound as per the observation by Academic Audit Member. Few faculty are engaged in research and to publish papers and books Faculty evaluation is done periodically by the stake holders Student's psychology based on their SWOT analysis Conducted after admission.

	- Use of computerized presentations - Faculty feedback on students take in every semester - Effective utilization of staff. - Benefit of research / book writings-incentives, non-monetary recognitions - Routines - avoid teachers in non-academic activities. - Choice to faculty to get involved in non-academic activities - Infrastructure - adequate classrooms and other facilities. - Internet speed, 24X7 availability - W i -fi Campus 24X7 availability
iv) Evaluation Process and Reforms:	- Evaluation process. - Class room interactions. - Tests and examinations. - Assignments and presentations internal assessment. 20 marks through mid-term test - The best out of 3 tests is considered 80/60 Marks semester Examination based on Model CBCS pattern that includes both objective and subjective questions. - After completion of semester examinations all the answer scripts are confidentially sent to the concerned Valuation Centre as per the list provided by the Controller of Exam, SU. Results are published within stipulated time by the University. Throughout this process sanctity is maintained.
v) Student Performance and Learning Outcomes:	Student oriented initiatives are: - Student's seminars and workshops. - Students exchange programmes. - Introduction of Model CBCS - Orientation - Bridge Courses - Mentoring and counseling by full time faculty - Recognize achievements-scholarships from state, central Govt.
3. Research Facilities	
i) Research Facilities:	- Institute has a well-planned library and internet facility to cater to the needs of research. - Online journal/E-content is available through e sodh sindhu. - Suitable library timings - Institution is always encouraging faculties to carry on research activities.
i i) Extension Activities and Institutional Social Responsibility:	- Leadership is encouraged among students by outreach programmesto inculcate: - Social Concern - Character Building - Active NSS, NCC, Sports and YRC unit.
4. Infrastructure and Learning Resources:	
i) Physical Facilities	Institute has a well-designed environment friendly class rooms and smart class rooms. There is facility for indoor games.

ii) Library as a Learning Resource:	• Has library with latest editions of volumes of books • Library Automation has done.
iii) IT Infrastructure	• Wi-Fi campus, provides free access to faculty and students.
iv) Maintance of Campus Facilities:	• Hygienically maintained campus.

5. Student Support and Progression

i) Student Mentoring and support:	**COUNCELLING:** 1. SWOT analysis of the students at entry level .

	• Identification of slow learning students
	• Remedial measures taken, suggests remedies for non-performers.
	    o Observation
	    o Questionnaire
	    o Work on weaknesses
	• PTM-Parent Teacher Meeting

ii) Student Progression:	• NSS, NCC , SPORTS & YRC for students • Participation at the District, State & National level Republic Day parade as an NCC/ NSS contingent. • Numbers of student clearing state level and national level entrance test to get admission in the institution of high importance like NIT, IIT etc.

6. Governance, Leadership and Management:

i) Institutional Vision and Leadership:	• Vision statement is clear and noble • To achieve academic excellence with social concern • Institute supports students from marginalized and poor segments of society through different State and National Scholarship programme.
ii) Strategy Development and Deployment	• Admission policy: • Being a Aided college all the admission to this college is conducted by SAMS, Odisha adhering to the guideline framed by Department of Higher Education Odisha. • Regular Faculties are appointed by DHE, Odisha where as Guest Faculties are recruited by the institution with strict adherence to the policy framed by DHE, Odisha. • PLACEMENT: • No Full-time placement officer-full time faculty given additional responsibility.
iii) Financial Management and Resource	• The institution frames a Finance Committee consists of senior staff members chaired by the Principal to looks into the financial management of the institution.

iv)Internal Quality Assurance System	• Monitoring system: • Have a structured system to monitor outcomes of courses, value added courses. • IQAC is proactive in innovating curriculum on a regular basis. • Faculty performance is evaluated effectively • Student Performance is evaluated effectively • Remedial classes for students. • Faculty and students exchange programme.

8. Overall Analysis : Observations:

i)Institutional Weakness	• Lack of Research orientation in curriculum • Limited space for academic expansion • No full-time office for placement-full time faculty given additional responsibility • Routines take over academic work • Digital library • Internet-24X7 provisions • Limitation-for inter-Disciplinary course • Lack of sufficient infrastructures.
ii) Institutional Opportunities	• To become a premier educational Institution • New programmes, choice of electives, dual electives • UG courses in more subjects • Industry institution Collaboration • Enhance research activities
iii) Institutional Challenges:	• Coping with all the policies of the Government on parent University • Financing academic development • Space for expansion • Academic excellence in line with changing domestic and global employers demands • Providing all types of modern academic facilities to all students from diverse back ground.

Recommendations for Quality Enhancement of the Institution:

1. Library automation already completed. Digitalization required.
2. More no of infrastructure with regard to academic extension may be added. After completion of construction of New Academic building I and II , this problem will be solved.
3. Research and innovation wing needs to be functional.
4. Environment Audit works to be completed.
5. Scope for collaboration with Institutional funding agencies for projects like RUSA, UGC etc
6. Faculties may be encouraged to take up funded projects and publish research papers in UGC listed journals.

Overall Remarks:

The Academic Audit Team is highly satisfied with the overall academic performance of the Institution and wishes to excel further to impart women's education in the backward area.

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11/5/2023
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