

FEEDBACK COLLECTED, ANALYZED AND ACTION TAKEN REPORT

ACTION TAKEN REPORT ON FEEDBACK GIVEN BY STUDENTS

Sl. No.	OBSERVATIONS	ACTION TAKEN REPORT
1.	Enhancing Classroom Facilities (LCD/Audio/Computer/Seating Arrangement)	It was decided to procure more number of desk and benches. Currently civil work is in progress for the construction of new academic building to facilitate more number of classrooms and computer lab facilities in the Institution.
2.	Library Reading Room Facility	To motivate more number of students to come to library, reading room facilities were upgraded. The library room is now equipped with 6 reading tables, 65 chairs to accommodate more number of students in the reading room. 2 computers are also provided for online access of information and knowledge.
3.	Need for internet facilities	Internet facility with bandwidth 30mbps is made available for students specifically in the library.

ACTION TAKEN REPORT ON FEEDBACK GIVEN BY TEACHERS

Sl. No.	OBSERVATIONS	ACTION TAKEN REPORT
1.	More field trips to enhance teaching-learning process	Principal Sir along with the IQAC members encouraged faculties to increase student participation in field trip to boost their learning curiosity. Faculties were asked to make practical arrangements to visit nearby agro-based industries and industries to acquaint students with real life application and knowledge.
2.	Wifi-connection needs to be more effective.	Faculty members were given accessibility for free wifi facility inside the institution.
3.	Need to provide desktop to each Departments and laboratory	The departments and laboratory were provided with a desktop with free wifi facility for smooth functioning of academic activities.

ACTION TAKEN REPORT ON FEEDBACK GIVEN BY EMPLOYERS

Sl. No.	OBSERVATIONS	ACTION TAKEN REPORT
1.	Ability to manage/leadership qualities	A short awareness program on leadership skills was conducted by IQAC to motivate employees to improve their communication, influence and learning agility. Knowing stakeholders is the key. Communicating the vision and goals of institution, aligning the efforts of others, and building commitment from people at all levels. Ultimately, influence allows one to get things done and achieve desirable outcomes. Faculties were encouraged to develop the relationship with peers, stakeholders to resolve their concerns and issues.
2.	Workplace challenges	The everyday challenges at workplace could be best tackled if faculties develop to learn, unlearn and relearn. A staff council meeting was held to address the challenges faced by faculties at the workplace.

ACTION TAKEN REPORT ON FEEDBACK GIVEN BY ALUMNI

Sl. No.	OBSERVATIONS	ACTION TAKEN REPORT
1.	Strengthening Alumni Association	To have more active participation of Alumni, it was decided to conduct timely Alumni Association Meetings and involve their valuable learning and feedback in teaching learning process and other improvements.

