

# TECH MAHINDRA-BHUBANESHWAR IS HIRING

**JOB Location – Bhubaneswar**

**Excellent Communication Skills in English and Willingness to work for 24/7 working environment is a must, which involves Night Shift.**

\*\_\*There is no leaves till 3 months once you join in the Company.\_\*

<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>•You need to handle E - Commerce Tech Support &amp; Customers' Technical Query and also need to Troubleshoot their Tech &amp; non Tech Issues on call as well as on line.</li> <li>•He/She must show the willingness to learn new things every time and then.</li> <li>• Must discuss every matter with its supervisor or team leader to get any issue sorted</li> <li>• Giving a resolution to the customers or clients should be the whole and sole responsibility.</li> <li>• Trouble-shooting &amp; Customer support to premium clients over the phone (inbound)</li> <li>• Must be very effective in providing customer service by providing resolution to their complicated queries and issues.</li> <li>• Must efficiently set goals and work on so as to avoid any escalations and maintain the relevancy and quality while providing service to the customers.</li> </ul>
<b>Required Skills</b>	<ul style="list-style-type: none"> <li>•Excellent Oral Communication Skills in English.</li> <li>•Knowledge on Computers word &amp; Excel.</li> <li>•Candidate should have Knowledge of OS</li> <li>•Willingness to work for 24/7 working environment is a must, which involves (Mandate Night Shift )</li> </ul>
<b>Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>• Age : - 18 - 35 Years</li> <li>• Local Candidate can apply (Candidates from Bhubaneswar OR can stay in Bhubaneswar)</li> <li>• This is an OFFICIAL JOB Not a WFH</li> <li>• At time of Walk-In candidates should have all the education documents / Aadhar card/ Pan card / 2nd Dose of COVID Certificate</li> </ul>
<b>JOB Profile</b>	<b>Education Qualification &amp; Experience Required</b>
<b>E Commerce Customer Support</b>	BA / BCOM / BBA / BSC / BSC IT / BBM / BCA / BSC Agri / BHM MA / MCOM // MSC // Mass Communication MBA / PGDM OR - All PG's are also eligible <b>Experience :- NA</b>
<b>JOB Profile</b>	<b>Education Qualification &amp; Experience</b>
<b>E Commerce Technical Support</b>	BTech / BE /MCA / MTech / MSC IT / MBA - HR only MHM / Mass Communication <b>Experience :- NA</b>

**Employee Facilities Provided:**

- 24\*7 Cafeteria / Gymnasium / Concierge desks / Recreation facility
- Best Training provided New Hires to Development Training.
- Multiple Growth Opportunities within the Company.
- Provident Fund, Gratuity Med claim , Life Insurance etc. provided.

**Salary – For English – INR 12,000/- P/M (In hand) – 1.7**

**Interview Rounds :**

GD Round - PI Round – Online Test (English Grammar / Logical Reasoning / Customer Centricity) Typing Test.

Typing Speed – 25 to 30 WPM is a Pass / Accuracy – 85% to 90% is a must.

**TO REGISTER YOURSELF FOR THIS JOB DRIVE, KINDLY FILL UP THIS FORM USING THE LINK BELOW: (MANDATORY)**

[https://docs.google.com/forms/d/1qVNELA7VebMiiP558dxm2pAsk\\_pK3DS6iXH6dXEzYIs/edit](https://docs.google.com/forms/d/1qVNELA7VebMiiP558dxm2pAsk_pK3DS6iXH6dXEzYIs/edit)