



SARBATI DEVI WOMEN'S COLLEGE, RAJGANGPUR

(Under the Department of Higher Education, Government of Odisha)

REQUEST FOR PROPOSAL (RFP)

To Select Supplier for Supply & Installation of IT Infrastructure

- Desktop Computers with UPS
- MFP Printer
- LED TV
- Wireless Microphone and Camera for Virtual Meeting
- Internet Facility

Request for Proposal No (RfP):
681/ SDWC / HE / IT INF / 2024-25 / 01
Date: 17-05-2025



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Date: 17-05-2025

Issued by:

Principal

S. D. Women's College
Rajgangpur, Sundargarh

ODISHA – 770017

SECTION 1 : SCHEDULE OF RFP

SI No	Particulars	Details
01	Request for Proposal No	681/SDWC/HE/ IT INF/ 2024-25 /001
02	Date of issue of RfP	17-05-2025
03	Name of the RfP issuer (Principal)	Principal, S D Women's College, Rajgangpur, Sundargarh-770017
04	Scope of work	Supply & Installation of IT Infrastructure like Desktop Computer with UPS, MFP Printer, LED TV, wireless mic, and camera for virtual Meeting, Internet Facility
05	Method of selection	Least Cost Selection Method
06	Deadline for submission of Pre-Proposal query	02-06-2025 by 12 noon
07	Pre-Proposal Meeting	03-06-2025 at 10 am
08	Issue of Pre-Proposal clarifications (if any)	04-06-2025 by 10 am
09	Last date for submission of proposals	09-06-2025 by 2.00 pm
10	Date of opening of Technical Proposals	11-06-2025 at 10:00 am
11	Date of Opening of Financial Proposals	12-06-2025 at 10:00 am
12	Earnest money Deposit (EMD): Refundable for unsuccessful Firms	2% Of Estimated Cost
13	Performance Security (To be submitted by the L1 firm only)	3% of the L1estimatedValue
14	Address/Venue for submission / Opening of such Proposals.	Office of the Principal, S D Women's College , Rajgangpur, Sundargarh- 770017

Note: In case of any change in the scheduled date due to unforeseen circumstances, the event may be rescheduled to the next available working day or to a date as decided by the Principal.

OFFICE OF THE PRINCIPAL, S. D. WOMEN'S COLLEGE, RAJGANGPUR

Invitation for Proposals

The Principal, S.D. Women's College, Rajgangpur, hereby invites proposals from reputed and eligible firms located within the state of Odisha for the selection of a supplier for the **supply and installation of IT infrastructure**. The required items include **Desktop Computers with UPS, MFP Printers, LED TVs, wireless microphones, and cameras for virtual meetings, as well as Internet facilities**.

This procurement is being undertaken under the aegis of the **Department of Higher Education, Government of Odisha**, and the installation is to be carried out at the premises of **S.D. Women's College, Rajgangpur**.

Instructions to Bidders

- 1) The selection of the firm will be carried out under the "**Least Cost Selection**" method, as per the criteria specified in the Request for Proposal (RfP) document.
- 2) The proposal must be **complete in all respects** as specified in the RfP and must be accompanied by all required financial instruments as mentioned therein.
- 3) An **Earnest Money Deposit (EMD)** must be submitted in the form of a **Demand Draft**, drawn in favour of *Principal, S.D. Women's College, Rajgangpur*, payable at any scheduled commercial bank. **Proposals without EMD will be summarily rejected.**
- 4) A **Performance Security** must be submitted by the successful (L1) bidder **after the issuance of the Letter of Intent (LoI)**.
- 5) Proposals will be **opened in the presence of designated/authorized representatives** of the interested firms, on the scheduled date and time at the venue specified in the **Schedule of the RfP**. Representatives must carry an **authorization letter** from their respective firms to attend the opening.
- 6) Interested firms may obtain the RfP document from the official college website: <https://www.sdwcrgp.ac.in/> and are required to submit their proposals in a **sealed envelope**, in accordance with the instructions specified in the RfP document.
- 7) Participating firms must **agree to all technical and commercial terms and conditions** stipulated in the RfP document.
- 8) The **undersigned reserves the right to cancel the RfP process at any stage** without assigning any reason or issuing prior notice.

SECTION 3: SCOPE OF WORK

- 1) The scope of work shall include the **supply and installation of IT infrastructure and related equipment**, as per the requirements of the college. All items must be delivered **within fifteen (15) days** from the date of issuance of the **Supply Order**.
- 2) The supplier shall ensure **timely delivery and installation** of all items at the **college campus**. No extension of the delivery timeline shall be permitted **without valid justification and prior written approval** from the Principal.
- 3) Upon successful delivery and installation of all required items, the supplier is obligated to provide **training and demonstration** to the designated college staff to ensure effective use of the equipment.
- 4) If any issue arises with the items after installation, training, or demonstration, the **Principal shall notify the supplier in writing** for necessary corrective actions.
- 5) After successful resolution of all issues and completion of installation, training, and demonstration, the supplier shall submit the **final invoice**. The college will initiate the **payment process within fifteen (15) working days** from the date of completion and acceptance of the supplied goods.

1 . PRE-QUALIFICATION CRITERIA

The participating firms must produce copies of all the required supportive documents / information as part of their proposal, failing which the same proposal shall be summarily rejected.

SI No	Basic Requirement	Specific Requirement	Supporting Documents Required
1	Legal Entity	<p>Firm must be a Company as registered Under the provisions of the Indian Companies Act</p> <p>Or</p> <p>A Partnership Firm registered under the Indian Partnership Act</p> <p>Or</p> <p>A Limited Liability Partnership registered under The Limited Liability Partnership Act</p> <p>Or</p> <ul style="list-style-type: none"> A Sole Proprietorship Firms 	<ul style="list-style-type: none"> Certificate of Incorporation/ Registration Partnership deed GST Registration PAN
2	Experience	Interested firms altogether must have supplied goods as mentioned in the RfP at least once to any of the offices/colleges/universities.	Supply Order copies.
3	Turnover	<p>During last three financial years i.e. FY 2022-23, 2023-24, 2024-25, the</p> <p>Average annual turnover of the interested firm should not be less than 10% of the cost estimated by the college.</p>	<ul style="list-style-type: none"> Audited balance sheet and "Profit & Loss account" along with all schedules certified by a practicing Chartered Accountant. Acknowledgement of Income tax returns
4	EMD: (EMD of unsuccessful firms will be returned immediately)	<p>The interested firm should submit EMD.</p> <p>EMD value should be fixed by the college @ 2% of the total supply order value estimated by the college.</p>	Demand Draft in favour of Principal of the College.
5	EMD relaxation criteria.	Firms registered under MSME are exempted from submitting the EMO.	Bid Security declaration And MSME / Start Ups proof.
6	Performance Security	3% of the L1 value.	<p>Demand Draft from a scheduled commercial Bank</p> <p>OR</p> <p>A Fixed Deposit</p> <p>OR</p> <p>A Bank Guarantee pledged in the name of "Principal of the S D Women's College, Rajgangpur"</p>
7	Blacklist	The Firm should not have been Banned / blacklisted/ debarred / Suspended by the World Bank / Central Govt./ State Govt. / Central or State PSU Origination/Central or State Govt. Universities or Colleges.	Self-Declaration from the Firm as per the prescribed format mentioned at "FORMT 4".

2. VALIDITY OF THE PROPOSAL

- The proposal submitted by the interested firms shall remain valid for a period of one year.
- The selected firms must supply and install the required quantity of goods at the approved rate within 15 days of receiving the 'Supply Order' from the college.
- Failure to comply with this requirement may result in the disengagement of the selected firm, and the firm ranked L2 may be invited to supply the goods as per the terms and conditions of the RfP.

3. PRE -PROPOSAL QUERIES /MEETING

- Firms may submit their queries (if any) for pre-proposal meeting in respect of the RfP, to the Principal, College Name only through e-Mail at <college email id> within the stipulated date & time mentioned in the RfP document.
- Clarifications to the above will be hosted in the official website of college, after the pre-proposal meeting, as per the schedule mentioned in the RfP document.
- The pre-proposal query meeting may be conducted either in online or physical mode.

4. SUBMISSION OF PROPOSALS

- interested firms are advised to study carefully all instructions, forms, terms & conditions, and other important information mentioned in the RFP document.
- Each page should be signed with official seal of the authorized person.
- The proposal must be complete in all respect, properly indexed and hard bound.
- A sealed master envelope bearing the name, address, phone number and email id of firm along with the RfP name & number should contain two separate sealed envelopes i.e.:

- a) Technical Proposal
- b) Financial Proposal

- The sealed "Technical Proposal" must contain the required supporting documents as per the sequence mentioned below:

- a) EMD through Demand Draft.
- b) However, Micro, Small & Medium Enterprises registered with MSME / NSIC with valid category wise certificate, duly issued by Government of India are exempted for submitting the EMD on the condition that they must have the valid & category wise valid registration certificate on the date of opening of tender.
- c) EMD deposited by the unsuccessful firms will be returned immediately.
- d) EMD deposited by the selected firm will be returned after submission of "Performance Security",

FORM T 2: Organization Details along with:

- a) Copy of Certificate of Incorporation/ Registration
- b) Copy of PAN
- c) Copy of Goods and Services Tax Identification Number (GSTIN)

FORM T 3: Experience Details.

FORM T 4: Self declaration from the firm confirming not have been banned/ blacklisted/ debarred/suspended.

FORM T 5: Technical Specifications Compliance Sheet.

FORM T 6: Financial Turnover Details along with:

- a) Copies of audited balance sheet, Profit & Loss account and all schedules certified by the Chartered Accountant.
- b) Copies of IT Return for the last three financial year i.e. FY 2022-23, 2023-24, 2024-25.

FORM F 1: Financial Proposal Submission Form.

The sealed "Financial Proposal" must contain:

- a) The prices and other information having a bearing on the price shall be written both in figures and words in the prescribed form.
 - b) No alternation/ modification / overwriting / corrections in the format shall be accepted.
- The sealed proposal must be delivered at the specified address as per the Schedule of RfP " through Speed Post / Registered Post / Courier only. The Principal shall not be responsible for postal delay or delay due to a unforeseen situation. Submission of proposal through any other mode will not be accepted.

5. OPENING OF PROPOSALS

- Sealed envelope containing the proposal will be opened by the Principal in presence of the firm/their representative at the location, date and time specified in the RfP document.
- Only one representative with proper authorization letter from the participating firm will be allowed to attend the tender opening meeting.

6. DISQUALIFICATION/REJECTION OF PROPOSAL

The proposal is liable to be disqualified in the following cases as listed below:

- Proposals not conforming to the eligibility criteria and not submitting the required documents as mentioned in the "RfP"
- Submission of forged documents. Proposal submitted without EMO.
- Proposal not submitted in accordance with the procedure and formalities as prescribed in the RFP.
- Proposal received in incomplete form.
- Proposal received after due date and time.

- Proposal which Is not accompanied by all the required documents / information.
- Firm trying to influence the proposal valuation process by unlawful / corrupt / fraudulent means at any point of time during the bid process.
- Price quoting in any irrelevant papers, documents, presentation etc except "Financial Proposal".
- If in case of a firm or any person acting on its behalf indulges in corrupt/ fraudulent practices.
- Any other condition I situation which holds the paramount interest of the PRINCIPAL during the overall selection process.
- The Principal reserves the right to annul any / all the proposals received. at any point of time with/without assigning any reason thereof.

7. EVALUATION OF PROPOSALS

A two-stage process will be adopted as explained below for evaluation of the proposals:

A. Technical Evaluation

- Technical evaluation of the proposals will be done to determine whether the proposal complies with the prescribed eligibility conditions and the requisite documents / information / financial instruments have been properly furnished by the firm.
- Technical compliance as submitted along with tile proposal will be done to determine whether the Brand & model, proposed by the interested firm consists of all required minimum specifications as mentioned ai "Form T5" the RfP document.

B. Financial Evaluation

- The financial proposals of the technically qualified firms only shall be opened at this stage in the presence of the technically qualified firm / their authorized representative on the scheduled date and time as mentioned in the RfP document
- "Least Cost Selection Method" will be followed.
- The firm, who submits the lowest financial price proposal shall be declared HS the "L 1" bidder and shall be communicated for further process leading to Issue of "Supply Order".

8. AWARD OF CONTRACT

- The L1 bidder will be notified by the PRINCIPAL in writing by Issuing a "Letter of Intent "(LoI) and will be asked to acknowledge the "Letter of Intent (LoI)" and to submit the "Performance Security" within 15 days of issuance of the LoI".
- The "Performance Security" is unconditional and irrevocable.
- Performance Security amount in mentioned at Para 1 of "Section 4" and the Performance Security must remain valid till warranty period of the goods.
- After receiving the acknowledgement of LoI along with the "Performance Security", the PRINCIPAL will issue the "Supply Order to the selected firm, for their requirement as specified in the RfP document.
- After issue of "LoI" or after receipt of the acknowledged "LoI", if due to any reason(s) the L1 bidder withdraws its willingness to supply the required goods then the EMD / Performance Security deposited by the same firm will be forfeited by the PRINCIPAL and firm securing the

L2 position in the financial bid will be awarded with contract, after submission of the required Performance Security amount & EMD.

- Once the Supply Order is issued by the college, the concerned firm must supply and install the required number of items within 15 days from the date of issue of the supply order. No further time will be allowed without any valid reason and without prior approval of the same from the Principal.

9. GENERAL TERMS & CONDITIONS

➤ Conflict Of Interest Exists in the Event Of:

- Firms who have a business or family relation with the PRINCIPAL, directly or indirectly.
- Practices prohibited under the anti-corruption policy, of the Government of India and Government of Odisha. The interested firms are to be careful so as not to give rise to a situation where there will be any conflict-of-interest with the PRINCIPAL as this would amount to their disqualification and breach of contract.

➤ Disclosure:

- Firm has an obligation to disclose any actual or potential conflict of interest. Failure to do so will lead to disqualification of the bidder or termination of its contract.
- Firm must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency, or the financial standing of the firm, including but not limited to appointment of any officer such as a receiver in relation to the firm's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- Firm must disclose if they have been convicted of, or are the subject of any proceedings relating to;
 - ✓ A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
 - ✓ Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract.
 - ✓ Failure to fulfill any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

➤ Anti-Corruption Measure:

- Any effort by firm(s) to influence the PRINCIPAL in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- A recommendation for award of contract shall be rejected if it is determined that the recommended firm has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the PRINCIPAL shall reject the proposal and disqualify it from participating in any related RfP process.

➤ Force Majeure:

- Force Majeure means an event beyond the control of the selected firm and not involving the selected firm's fault or negligence and not foreseeable.

- Such events may include wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the selected firm, which prevents or delays the execution of the order by the selected firm.
- If a Force Majeure situation arises, the selected firm shall promptly notify PRINCIPAL in writing of such condition, the cause hereof and the change that is necessitated due to that prevailing condition. Until and unless otherwise directed by the PRINCIPAL in writing, the selected firm shall continue to perform its obligations as per the RFP terms & conditions as far as possible and shall seek all reasonable alternative means for delivering performance not prevented by the Force Majeure event.
- The selected firm shall inform, the PRINCIPAL in writing, the beginning, and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, PRINCIPAL reserves right to cancel the contract without any obligation to compensate the selected firm in any manner for whatever reason.
- The PRINCIPAL and the selected firm shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract.

➤ **Governing Laws:**

- Any unjustified and unacceptable delay in delivery shall render the selected firm liable for liquidated damages and thereafter the PRINCIPAL holds the option for cancellation of the contract for pending activities and completes the same through any other firm(s) who participated in the RfP process by awarding the same contract to L2 bidder in the financial bid.
- In such case of premature cancellation, the contract the PRINCIPAL reserves the right to withhold the Performance Security.
- The rights and obligations of the PRINCIPAL and the selected firm under this contract will be governed by the prevailing laws of Government of India and Government of Odisha only.
- All legal disputes are subject to the jurisdiction of the Orissa High Court, Cuttack.

SECTION 5: FORM

FORM T1 – TECHNICAL PROPOSAL SUBMISSION FORM

To

The Principal

S.D. Women's College

Rajgangpur, Sundargarh

Pin Code: 770017

Subject: Submission of Technical Proposal for Selection of Supplier for Supply and Installation of IT Infrastructure

Dear Sir,

I, the undersigned, hereby offer to participate in the selection process for the supply and installation of IT infrastructure, including Desktop Computers with UPS, MFP Printers, LED TVs, wireless microphones, and cameras for virtual meetings, as well as Internet facilities at the premises of S.D. Women's College, Rajgangpur, in accordance with your RFP No. _____.

I am hereby submitting our Technical Proposal, which includes the EMD, Technical Proposal, and Financial Proposal, each sealed in separate envelopes. I hereby declare that all the information and statements made in the Technical and Financial Proposals are true and correct. I understand and accept that any misrepresentation or incorrect information may lead to disqualification of our proposal.

I further unconditionally undertake to abide by all the terms and conditions as stipulated in the RFP documents. In case any provision of the RFP is violated, your esteemed institution shall, without prejudice to any other right or remedy, be at liberty to reject our proposal and forfeit the entire EMD amount.

Yours faithfully,

Authorized Signatory

(Signature with Date and Official Seal)

Name of the Firm:

Address:

Contact Details:

FORM T2: ORGANISATION'S DETAILS

Sl. No	Particular	Details
1	Name of the Firm	
2	Type of Firm (Proprietary/ Partnership/ Pvt. Ltd. / Public Ltd./ Sole Proprietorship)	
3	Date of Establishment and Experience in business (In number of years)	
4	Registered office Address & Complete postal address	
5	Local office in Odisha (along with address & contact details)	
6	Telephone & e-Mail id of authorized person	
7	G.S.T. Registration No.	
8	PAN No.	
9	Willing to carry out assignments as per the scope of work of the RFP (Yes/No)	
10	Willing to accept all the terms and conditions as specified in the RFP (Yes/No)	

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM T3: EXPERIENCE DETAILS

Sl. No.	Name of the University/College/Department/Office to whom materials supplied	Quantity of Materials Supplied	Date of Receipt Work Order with reference number	Date of supply of goods/items	Remarks if any

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM T4: SELF-DECLARATION FOR NOT BLACKLISTED

To,
The Principal
S.D. Women's College, Rajgangpur
AT/PO: Rajgangpur,
Dist.: Sundargarh – 770017

Subject: Self-Declaration for Not Being Blacklisted

Reference: RFP No: _____

Sir,

I/We, _____, hereby confirm that our firm/organization has not been banned, blacklisted, debarred, or suspended by the World Bank, Central Government, State Government, any Central or State Public Sector Undertakings, or any Central/State Government Universities or Colleges as on date.

This declaration is made in compliance with the terms and conditions of the above-referenced RFP.

Yours faithfully,

Authorized Signatory
(Signature with Date and Official Seal)
Name of the Firm:
Address:
Contact Details:

FORM T 5: MINIMUM REQUIRED SPECIFICATIONS COMPLIANCE SHEET

The interested firm(s) shall confirm that the materials and specifications proposed for supply fully comply with the minimum technical specifications outlined below.

Any deviations, if applicable, from the specified minimum technical requirements must be clearly stated and justified by the firm(s) in their proposal.

SI No	Minimum required specification	Compliance (Yes/No)	Deviations
01	Desktop Computer with UPS		
02	MFP Printer		
03	LED TV		
04	Wireless Microphone and Camera for Virtual Meeting		
05	Internet Facility		

Technical Specification, Quantity & Estimated Cost of the required equipment

Sl No.	ITEM	SPECIFICATION	QUANTITY	Estimated Cost
01	Desktop Computer with UPS	As per HE letters No 12655 / 05-03-2025		8,00,000 / -
02	MFP Printer			
03	LED TV			
04	Wireless Microphone and Camera for Virtual Meeting			
05	Internet Facility			

Principal
S D Women's College, Rajgangpur

Encls: HE letters 12655 / 05-03-2025 and Annexure – B

Desktop Specification

Items	Specification
Cabinet Form Factor	Tower/Micro Tower (15.1 to 26 Litres)
Chipset Number	Intel H670/Intel® H770 or higher Chipset
Processor Make	Intel
Processor	x86 64-bit architecture
Processor Generation	13 Or higher
Processor Description	Intel Core i3 or higher
Processor Number	Intel Core i3 13100 or higher
Number of Cores and Threads per Processor	Max Turbo Frequency 4.5Ghz, Minimum 4 Cores and 8 Threads or higher
Operating System	Windows 11 Home Factory Preloaded
RAM Size (GB)	DDR-4 8GB 3200 (16 X1) or higher (2 DIMM Slots)
RAM Expandability up to (using spare DIMM Slots in GB)	64 GB or higher
Integrated Graphics	Intel UHD Graphics 770 or higher
Supported for discrete NVIDIA/AMD Graphics Card up to 6GB	Yes
Type of Drives used to populate the Internal Bays	NVMe SSD
Total HDD Capacity (GB)	NA
Total SSD Capacity (GB)	512GB NVMe SSD
Optical Drive	Optional
Drive Bays	Two 3.5" (2.5") HDD
Slots for Upgradation	1 PCI Express 4.0 x16, 1 PCI Express 3.0 x1, 1 PCI (Full Height), 2 M.2 slots for WLAN & SSD
LAN	LAN: Integrated 10/100/1000M
Ports and Connectors	Front: 1 headphone/microphone combo; 3 Super Speed USB 5Gbps signalling rate; 2 SuperSpeed USB 10 Gbps signalling rate; 1 USB Type-C, total 6nos USB in front for easy access Rear: 1 HDMI; 1 Serial Port; 1 line in; 1 line out; 1 power connector; 1 RJ-45; 1 DP; 2 USB 2.0
Firmware Trusted Platform Module	TPM 2.0
Hardware Security lock slot	Security lock slot
Power Supply	180-260Watt Internal power supply with minimum 90% efficiency
Certification	Bidder should submit OEM bid specific authorization & the same authorization may be verified by the respective OEM if required.
	OEM must have the ISO 9001, 14001, ISO 20001, ISO 27001 Certificate
	Microsoft Windows, Energy star 8.0 certified
	Bidder should submit BIS, BEE, EPEAT, UL, RoHS Certificate of products at the time of participation of the Bid.
Keyboard Mouse	USB Keyboard; USB Optical Mouse
Monitor	19.5" LED Display with CTO Certified and same must be belongs to the same OEM
Years of Warranty	3 Year Onsite Warranty

600 VA Line Interactive UPS Specifications		
Sl. No.	Feature	General Specifications
1	UPS Capacity (total)	600VA/360W
2	Input Voltage	230 VAC nominal
3	Input Frequency	45 - 65 Hz
4	Brownout Transfer	145 VAC typical
5	Over-voltage Transfer	290 VAC typical
6	Voltage on Battery	230 VAC typical (stepped approximated sine wave)
7	Frequency - On Battery	50Hz typical
8	Transfer Time	@50 Hz - 6 ms typical, 10 ms max
9	Air Ventilation	Should have Side and Back Honey bee Perforation for heat dispersion
10	Protection from Humidity & Dust	UPS Should have conformal paint coating on PCB for Insulation for Dust and Humidity
11	Battery Saver Option	UPS Should have Battery Saver Option to increase the life of the Battery upto 5 years
12	No Load Shutdown	UPS Should work on loads of 2-3 watts also
13	AC Surge Protection	Full time, 160 joules
14	Automatic Re start of UPS	In case the UPS backup is totally drained and automatic switched off, when the grid power resumes the UPS Should Auto Start without human interference
15	Type (maintenance-free)	12V, 7.2 Ah
16	Typical recharge time	4- 6 hours
17	Operating Temperature	0° C to 40° C
18	Storage Temperature	-15° C to 45° C
19	3 power outlets	With battery backup and surge protection
20	Power Cord	1.2 meters
21	Runtime for Single PC load (60W ± 15W)	27 min (normal mode)
22	Runtime for Workstation PC (100W ± 15W)	13 min (normal mode)
23	Battery Saver (to save on battery life)	Thru toggle button on front panel
24	Certification	BIS
25	Designed and Manufactured in India	Yes
26	Warranty	2years

Generic	
Description of Stores	Multifunction Machine Printer with Minimum 1 Year On Site Warranty, including Cartridge and Power Cord/Adapter
Core Function	Print, Scan and Copy
Print Technology	Laser
Cartridge Technology	Composite Cartridge
Type of Printing	Monochrome (Black)
RAM Size (MB)	256
Storage Capacity (in GB)	0
Features	Fax
Operating System Compatibility	Windows 10 and Above, Linux, Mac OS, Windows Server
Printing	
Print Paper Size	A4 and Legal
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)	26 to 30
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)	Not Applicable
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (in PPM)	Not Applicable
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Color (in PPM)	Not Applicable
Auto Duplexing Printing/Coping (2-sided Feature)	Yes
Scanning	
Maximum Scan Area (Platen/Flatbed Size)	A4 and Legal
A4 Scan Speed -Colour (Image Per Minute) @ 300 x 300 dpi	11 to 20
Scan To Functions	Email
A4 Scan Speed - Mono (Image Per Minute) @ 300 x 300 dpi	11 to 20
COPYING	
Reduction and Enlargement Feature	Yes

PAPER HANDLING	
Original Document Feeder Type (For Scanning and Copying)	Automatic Document Feeders (ADF)
Feeder Capacity (Number of Sheets) (For Scanning and Copying)	31 to 40
Number of Main Paper Tray	1
Total Paper Tray Combined Capacity (Number) at 75 GSM	101 to 200
Bypass Tray Facility	No
If Yes, Bypass Tray Capacity	0
Connectivity	
Connectivity	USB Port, Ethernet Port, Wi-Fi
Accessories Provided	USB Cable
Performance	
Minimum Yield of the Cartridge/Ink/Toner supplied with Machine as per IS/ISO/IEC: 19752/2017 for Black (Number of Prints)	700
Minimum Yield of the Cartridge/Ink/Toner Supplied with Machine as per IS/ISO/IEC: 19798:2017 for Cyan, Yellow and Magenta Color (Number of Prints)	0
Minimum Duty Cycle (Number of Prints/Month)	10,001 to 20,000
POWER	
Power Supply	Single Phase AC 220 - 240 V, 50 - 60 Hz
Maximum Power Consumption (in Watt)	1300
Environmental	
Minimum Operating Temperature (Degree C)	10
Maximum Operating Temperature (Degree C)	30

Minimum Operating Humidity (%RH)	20
Maximum Operating Humidity (%RH)	80
Dimension	
Standard Machine Weight with Single Tray (in Kg)	11
Certification	
BIS CRS Compliance	Yes as per IS 13252 (Part 1)
Maximum Number of Prints covered under Product warranty (Whichever is earlier)	30000
EPR Registration in respect of the manufacturer/authorised importer as per E waste rules as amended up to date	Yes
Agreed to Provide a copy of EPR Registration Certificate to the Buyer on Demand	Yes

General Features	Screen Size	65
	Brightness (cd/m ²)	350Nits or better
	Contrast Ratio	1200:1
	Dynamic Contrast Ratio	400,000:1
	Response Time (ms)	8.0
	Display resolution (H x V, pixels)	3840 x 2160
	HDR (High Dynamic Range) compatibility	Yes (HDR10, HLG)
	Aspect Ratio	16:9
Display features	Portrait/Tilt Compatibility	Yes
	Dimming type	Frame Dimming
	Display Device	LCD
	Panel Type	IPS
	Backlight type	Direct LED
	Color gamut (NTSC)	69%
	Operation time	16/7
	Haze (%)	1 %
	Viewing Angle (Right/Left)	178 (89/89) degree
	Viewing Angle (Up/Down)	178 (89/89) degree
	HDMI Signal	4096 x 2160p (24, 50, 60 Hz), 3840 x 2160p (24, 25, 30, 50, 60 Hz), 1080p (30, 50, 60 Hz), 1080/24p, 1080i (50, 60 Hz), 720p (30, 50, 60 Hz), 720/24p, 576p, 576i 480p, 480i
Audio Specs	Speaker Position	Down Firing
	Audio Power Output	10W + 10W
Professional features	Pro settings	Yes (Simple Pro settings menu)
	HDMI auto wake-up	Yes
	Operating System	Android TV
	On-board Storage (GB)	16GB
Network Specs	RAM	3GB
	Wi-Fi Certified	Yes
	Wireless LAN	Integrated
Convenience features	USB playback codecs	MPEG1:MPEG1/MPEG2 PS:MPEG2/MPEG2 WEBM:AV1/AC4/ogg/AAC
	On Screen Clock	Yes
	Sleep Timer	Yes
	On/Off Timer	Yes
	Chromecast built-in	Yes
	Apple AirPlay	Yes
	IP Control	Yes
Control Specs	RS-232C Control	Yes
	HDMI-CEC	Yes
	HDCP	HDCP2.3 (for HDMI1/2/3)
	Composite Video Input (s)	1 (Side, Mini jack)

Inputs and outputs	HDMI inputs total	3 (3Side)
	Analog Audio Input (s) (Total)	1 (Side Analog Conversion)
	Digital Audio Output (s)	1 (Side)
	USB ports	2 (Side)
	Ethernet inputs	1 (Side)
Design features	VESA® Hole Pitch (W x H)	300 x 300 mm
Environment Specs	Rated Power Consumption	226W
	Power Consumption (in Standby)	0.5 W
	Dynamic Backlight Control	Yes
	Power Saving Mode / Back Light Off Mode	Yes
Measurements	Dimension of TV without Stand (W x H x D)	1462 x 842 x 71 mm
	Dimension of TV with Stand (W x H x D)	1462 x 912 x 338 mm
	Dimension of Package Carton (W x H x D)	1588 x 965 x 184 mm
Weight	Weight of TV without Stand	20.4 kg
	Weight of TV with Stand	21.3 kg
	Weight of Package Carton (Gross)	28 kg

FORM T 6: FINANCIAL TURNOVER DETAILS

Financial Turnover of the Organization During the Last Three Financial Years (Certified by a Practicing Chartered Accountant)

Sl No	Financial Year	Turnover in INR
01	2022-2023	
02	2023-2024	
03	2024-2025	
Average Annual turnover for the last three years (INR)		

Name of the C A Firm:

Firm Registration NO.

Name Of the Chartered Accountant:

Membership No:

Signature with Seal:

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM F1: FINANCIAL PROPOSAL SUBMISSION FORM

To
The Principal
S.D. Women's College
Rajgangpur, Sundargarh – 770017

Sub: Submission of Financial Proposal for selection of supplier for “**supply and installation of IT infrastructure: Desktop Computers with UPS, MFP Printers, LED TVs, wireless microphones, and cameras for virtual meetings, as well as Internet facilities** at the premises of **S.D. Women's College, Rajgangpur.**”

Ref: RfP No. _____ dated _____

Dear Sir,

I, the undersigned, hereby submit the Financial Proposal for the selection of supplier for “**supply and installation of IT infrastructure: Desktop Computers with UPS, MFP Printers, LED TVs, wireless microphones, and cameras for virtual meetings, as well as Internet facilities** at the premises of **S.D. Women's College, Rajgangpur.**”

I hereby declare that all the financial figures mentioned in this proposal are true and correct. I fully understand that any misrepresentation of financial facts or figures may lead to the disqualification of my proposal.

Sl. No.	Name of the Item	Number of Items	Remarks
01			

Note:

1. All necessary accessories such as cables, wires, pipes, etc., which are essential for installation.
2. Transportation and material handling costs for delivering and installing the required items at the college premises.

Yours faithfully,

Place: _____

Date: _____

Authorized Signatory

(Name, Signature, Seal, and Date)

(Designation)

(Name of the Firm)

Form-F 2: Financial Bid

Tender Notice Number

Date:

The unit rate/value must be quoted below, exclusive of all applicable taxes and duties. The applicable tax percentage and corresponding tax amount must be stated separately. The Price Bid will be evaluated based on the total value of the equipment, exclusive of taxes and duties.

Sl No	Item Description	Quantity	Unit rate in figure (Rs.)	Unit rate in words (Rs.)	Total Value (Rs.)
1					
2					
3					
4					
5					

(A) Total value:

% of GST		GST amount	
% of other duties		Other duty amount	

Note: Amount mentioned in "A" Total value will be considered for the financial Bid evaluation. Tax amount will not be considered for evaluation.

Signature of witness

Signature of the Bidder

Date:

Date:

Place:

Company Seal

Place:

SECTION 7
(Certificate Of willingness to be submitted by all firms)

To

The principal
S D Women's College, Rajgangpur, Sundargarh -770017

Sub: Submission Of willingness certificate for supply & installation of

.....
..... at your college premises.

Sir

I am to inform you that my firm is ready to supply & install

.....
.....
.....

within 15 days of receipt of work order from the college selected under OHEPEE, if my firm is elected as L1. bidder during selection of tender.

In the event of my firm's failure to supply & install the required items in the selected L1 Cost, my EMD/ Performance security will be forfeited.

Yours faithfully

Place and Date:

Authorized signatory of the firm with date and seal

ANNEXURE 1
(Proposal Submission Check List)

SI No	Description	Submitted (Yes/No)
1	Earnest Money Deposit (EMD)	
2	Copy of Certificate of Incorporation / Registration	
3	Copy of Goods and Services Tax Identification Number	
4	Copy of PAN	
5	CA audited copies of Profit & Loss Account and Balance Sheet along with all schedules	
6	Copies of IT Returns for the last three financial years	
7	Technical Proposal Submission Form	
8	Organization's Details	
9	Experience Details	
10	Self-Declaration for not having been blacklisted	
11	Technical Specifications Compliance Sheet	
12	Financial Turnover Details	
13	Financial Proposal Submission Form	
14	Certificate of willingness to be submitted by all firms	